



# The Colorado Center for Medical Laboratory Science

## Denver, Colorado Tuition Refund Policy

1. Upon student withdrawal/termination, tuition/fee refunds will be granted as follows:
  - a. Prior to, and on the first day of the applicable term: 100% of tuition/fees will be refunded.
  - b. After the first day and up to 5 days into the applicable term, 50% of tuition/fees will be refunded.
  - c. After 5 days into the applicable term, no refund of tuition/fees will be granted.
  - d. The \$750.00 non-refundable fee paid at the time of admission to the program will not be returned.
2. Upon student withdrawal or termination after the first day of the term, no refunds will be given for the following:
  - a. tuition prepayments
  - b. microscope use fee
  - c. course supplies
  - d. late payment penalties
3. Upon student withdrawal or termination, the cost of un-returnable or non-returned equipment will be deducted from the refund. If the cost of un-returnable or non-returned equipment exceeds the amount of the refund, the student will be billed.
4. Upon student withdrawal or termination after the beginning of a term, and tuition/fees for that term have not yet been paid, the student will be billed for the appropriate amount after the applicable refund is determined.
5. If refunds are due to students, they will be paid within 30 days of the student's official withdrawal date. If a student unofficially withdraws, refunds will be paid within 60 days of the Center's determination that the student has withdrawn.
6. Upon student withdrawal or termination, a \$100.00 administrative fee will be charged. This fee will be deducted from the appropriate refund or billed to the student.

02/06 rev. 6/07